



संख्या/No.: भा.व.स./BSI – 61/74/2020-Estt.

दिनांक/Date: 13/04/2023

## MEMORANDUM

In pursuance of the MoEF&CC's letter vide F. No. 01/08/2023-CSB dated 12<sup>th</sup> April, 2023 instructing therein to place the draft Recruitment Rule for the post of Publication Officer in BSI on the website of Botanical Survey of India (in terms of DoPT OM No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015), it is hereby uploaded on the official website of BSI ([www.bsi.gov.in](http://www.bsi.gov.in)) for inviting comments, if any, on the issue, from the stakeholders to finalize the same in consultation with the competent authority within a period of 30 days.

(C. Murugan)

Scientist 'E' &amp; Head of Office

Copy to:

- Dr. Kumar Avinash Bharti, Scientist 'D', CNH with a request to upload on the BSI's website under recruitment rule section for a period of 30 days.
- The Secretary to the Govt. of India, Ministry of Environment, Forest & Climate Change, Indira Priyadarshan Bhavan, Aliganj, Jorbagh Road, New Delhi – 110003 (**Kind attention: Smt. Geeta Bhatnagar, US, CSB**) for information with reference to Ministry's F. No. 01/08/2023-CSB dated 12/04/2023 and to inform that, the clause of consultation with Union Public Service Commission while appointing an officer on deputation under column No. 13 has been deleted as per instruction.

Estt. Sec.  
T.N. Ghosh  
12.04.23



M-599

File No. 01/08/2023-CSB  
Government of India  
Ministry of Environment, Forests & Climate Change  
(CS-II Division)

Indira Paryavaran Bhawan,  
2<sup>nd</sup> Floor, Vayu Wing, Jorbagh Aliganj,  
New Delhi-110003.  
Dated: 12<sup>th</sup> April, 2023

To,

The Director,  
Botanical Survey of India,  
CGO Complex, 3<sup>rd</sup> MSO Building,  
Block F, 5<sup>th</sup> & 6<sup>th</sup> Floor,  
DF Block, Sector I, Salt Lake City, Kolkata-700064

**Subject: Amendment of Recruitment Rules for the post of Publication Officer in BSI-regarding.**

Sir,

I am directed to enclose herewith a copy of draft Recruitment Rules for the post of Publication Officer in BSI for placing on the website of BSI for a period of 30 days for inviting comments from the stakeholders (in terms of DoPT OM No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015) after deletion of the clause of consultation with Union Public Service Commission while appointing an officer on deputation as the post of Publication Officer is a Group 'B' post and composite method of recruitment is not prescribed for the post.

2. You are requested to send the RRs back to the Ministry alongwith comments, if any, received from the stakeholders, for referring the proposal to DoPT, UPSC and Ministry of Law and Justice for approval.

Yours faithfully,

*Geeta Bhatnagar*


(Geeta Bhatnagar)

Under Secretary to the Govt. of India  
Tel.: 011-20819367


Enclosed: as above.

***ANNEXURE – III: Form filled up by BSI while forwarding amendment proposals to the MoEF&CC***

1. (a) Name of the post: *Publication Officer*  
(b) Name of the Ministry/ Department: *Ministry of Environment, Forest & Climate Change, Botanical Survey of India.*
2. Reference Number in which Commission's advice on recruitment rules was conveyed: *Not Applicable*
1. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendment should be enclosed, duly flagged and referenced).: MoEF&CC's Notification vice GSR No. 206, dated 29<sup>th</sup> August 1977.
- 4.

| Col. No. in Principal Rect. Rule (PRR)                              | Provision in the approved rules  | Revised Provisions Proposed   | Reasons for the revision Proposed  |
|---|--|---|--|
| 1. Name of the post   | Publication Officer  | Publication Officer   | Not applicable   |
| 2. No. of post  | 1 (One)  | 1* (2023)<br>*Subject to variation dependent on workload.   | Not applicable   |
| 3. Classification   | General Central Service Group 'B' Gazetted   | General Central Service, Group 'B' Gazetted, Non-Ministerial  | As per DoPT O.M No.AB.14017/48/2010 -Estt..(RR) dated 31/12/2010                         |
| 4. Scale of Pay   | Rs. 650-30-740-35-810-EB-35-880-40-1000-EB-40-1200/-   | Level 7 (Rs. 44900 - 142400/-) in pay matrix of 7 <sup>th</sup> CPC                                     | As per CCS (RP) Rules, 2016  |
| 5. Whether Selection post or non selection post                     | Selection  | Selection   | Not applicable   |
| 6. Age limit for Direct recruits                                    | Not exceeding 35 years ( <i>Relaxable for Government servants</i> )<br>Note: The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India (other than those in Andaman & Nicobar Islands and Lakshadweep).   | Not Applicable  | As the method of recruitment is being amended as 'Promotion failing which by deputation' |
| 7. Educational and other qualification required for direct recruits | <b>Essential</b><br>(i) Bachelor's degree in Science of a recognized University or equivalent.<br>(ii) 5 years experience in final proof correcting for making the scientific and other papers press worthy with a good knowledge of sale of Government Publications, maintenance of proper accounting and records.<br>(iii) Good Knowledge of printing and publication of books, periodicals as well as block processes.<br>(Qualifications relaxable at Commission's discretion in case of candidates otherwise well | Not Applicable<br> | As the method of recruitment is being amended as 'Promotion failing which by deputation' |



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|   | <p>qualified; in particular, qualification regarding experience is relaxable in case of candidates belonging to the Scheduled Castes and the Scheduled Tribes for posts reserved for them).</p> <p><b>Desirable</b></p> <p>(i) Master's degree in Botany.</p> <p>(ii) Diploma in Journalism.</p> <p>(iii) Ability to read and write Hindi.</p> |  |   |
| 8. Whether age and educational qualifications prescribed for Direct Recruits will apply in the case of promotes                       | No   | No   | Not applicable  |
| 9. Period of probation, if any  | 2 years  | Not Applicable   | As the method of recruitment is being amended as 'Promotion failing which by deputation'  |
| 10. Method of recruitment whether by DR or by Promotion or by deputation/ transfer and % of vacancies to be filled by various methods | By promotion failing with by direct recruitment.   | By promotion failing which by deputation   | Since the direct recruitment would adversely affect the promotional aspect of the feeder grade, the method of recruitment is being amended. |
| 11. In the case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ Deputation/ Transfer to be made.      | <p>Promotion:<br/>Publication Assistants with 3 years' service in the grade rendered after appointment thereto on a regular basis.</p>   | <p>Promotion:<br/>Publication Assistants in Level-6 (35400-112400) of 7<sup>th</sup> CPC with 5(five) years regular service in the grade.</p> <p>Note 1: Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p> <p>Deputation:<br/>Officers of the Central Government/ State Government/ UTs,-<br/>(a) (i) holding analogous post on a regular basis; or<br/>(ii) With five years regular service in Level-6 (35400-112400); and possessing the following qualification and experience:-<br/>(b) (i) 5 years experience in final proof correcting for making the</p> | As per DoPT O.M. No. AB-14017/4/2021- Estt.(RR) dated 20/09/2022  |

|   |  |  |                |
|---|--|--|----------------|
|   |  | <p>scientific and other papers press worthy with a good knowledge of sale of Government Publications, maintenance of proper accounting and records.</p> <p>(ii) Good Knowledge of printing and publication of books, periodicals as well as block processes.</p> <p>Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three years.</p> <p>Note 2: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of the applications.</p> <p>Note 3: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation and similarly, deputationists will not be eligible for consideration for appointment by promotion.</p> |                |
| 12. If departmental promotion committee exists, what is the composition | <p>Group 'B' DPC:</p> <ol style="list-style-type: none"> <li>1. Joint Secretary (Admn.), Deptt. Of Environment – Chairman</li> <li>2. Director, BSI – Member</li> <li>3. Deputy Secretary concerned, Deptt. Of Environment - Member</li> </ol> <p>Note: The Proceeding of the DPC relating to confirmation shall be sent to the Commission for approval. If, however, these are not approved by the Commission a fresh meeting of the DPC to be presided over by the Chairman or a Member of the UPSC shall be held.</p> | <p>Group 'B' Departmental Promotion Committee (for considering promotion) consisting of:</p> <ol style="list-style-type: none"> <li>1. Joint Secretary (in-charge of BSI in the Ministry), MoEF&amp;CC – Chairman</li> <li>2. Director or Deputy Secretary (CSB), MoEF&amp;CC – Member</li> <li>3. Director, Botanical Survey of India - Member</li> </ol>   | Not Applicable |
| 13. Circumstances in which UPSC is to be considered                     | Consultation with Union Public Service Commission necessary while making direct recruitment and confirmation of a direct recruitment.  | Not Applicable   |                |

*Handwritten signature/initials in blue ink.*