



भारत सरकार  
GOVERNMENT OF INDIA  
पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय  
MINISTRY OF ENVIRONMENT, FOREST & CLIMATE  
CHANGE

भारतीय वनस्पति सर्वेक्षण / BOTANICAL SURVEY OF INDIA  
सी.जी.ओ. कॉम्प्लेक्स / CGO COMPLEX  
तृतीय एम. एस. ओ. भवन / 3<sup>RD</sup> MSO BUILDING  
पाँचवाँ और छठा तल / 5<sup>TH</sup> & 6<sup>TH</sup> FLOOR  
डी एफ ब्लॉक, सेक्टर 1 / DF BLOCK, SECTOR I  
साल्टलेक, कोलकाता-६४ / SALT LAKE, KOLKATA - 700064  
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फाइल संख्या/File No. BSI-294/3/2024-Tech. / 2478

दिनांक /Date: 9<sup>th</sup> February, 2024

## OFFICE MEMORANDUM

**Subject: Guidelines for Ph.D. Guideship/ Co-Guideship for BSI Scientists/ Officials.**

Attention is invited for seeking permission/NOC for registering himself/herself for Ph.D. Guideship / Co-Guideship by the Scientists/ Officials of BSI in different Universities, the following guidelines are to be strictly followed by the applicants, while sending their application to this Directorate.

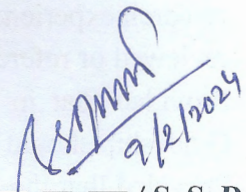
1. The eligibility criteria for allowing the Scientists of BSI will be regulated by the eligibility condition of UGC regulation 2022.
2. Any regular Scientist (G, F & E) of BSI, with at least five research publications in peer-reviewed or refereed journals after obtaining Ph.D. is eligible for Guideship/Co-Guideship.
3. Scientists B or C or D of Botanical Survey of India with a minimum of five years research experience with a Ph.D. degree and at least three research publications in peer reviewed or refereed journals are eligible for Research Supervisor/ Co-supervisor.
4. Provided that in the areas/disciplines where the Scientist is applying for research Guideship should be substantiated with his/her experiences and publications.
5. Provided that the Scientist who is applying for a Research Supervisor/Co-Supervisors in any Universities or Institutions should have an MoU with BSI or declared BSI as a Sister institutions or may be permitted with the approval of the Research Advisory Committee of the University.
6. In specific cases, if, a formal institutional collaboration based on the MoUs, invites any of the Scientist for Research Supervisor/Co-Supervisor for a Ph.D. candidate duly approved by the Research Advisory committee of the Universities, permission will be given.
7. The Scientist must declare the number of Ph.D. scholars registered with him/her periodically with any University/College. He/She cannot increase the number by using recognition from multiple universities/colleges.

8. The number of Ph.D. students supervised by the scientists of BSI at a time will be governed as per the extent rule of UGC guideline *i.e.* Scientist G – 8 students, Scientist F & E – 6 students, Scientist D, C & B – 4 students.
9. For issuing permission for registration as Research Supervisor /Co-Supervisors, allocation of a Ph.D. scholar student in necessary.
10. Before applying for Research Supervisor/Co-Supervisors and for NOC from BSI, it is the responsibility of the supervisor to ensure that all the formalities prescribed in the Ph.D. Regulations as followed. It is also the obligatory responsibility of the Research Supervisor to guide the student for his/her Ph.D. degree.
11. Decision of the Director, BSI is final in regard to allowing any scientist/official for research Supervisor/Co-supervisor. Keeping in view of the research experience and requirement of the organization, the Director, BSI has the discretion to permit to any BSI Scientist for research supervisor/Co-supervisor. The decision of the Director, BSI in this regard will be final.

**The following documents are to be submitted with the application for requesting NOC:**

1. Submission of application: The application should be submitted through proper channel only.
2. Guidelines of the university: While applying, guidelines of the concerned university should submit along with the term and conditions and the MoU or Collaboration details, if any.
3. A complete set of C.V., list of papers in peer reviewed journals, details of the student, synopsis of the work to be carried out etc. need to be submitted to the Director, BSI.
4. Declaration: It is required to provide the details of his/her affiliation from the different Universities, if any, and also details of students working under him/her presently.

**This issues with the approval of the Director, Botanical Survey of India.**

  
एस. एस. दाश / S. S. Dash)  
वैज्ञानिकएफ/ Scientist 'F'

(प्रभारी, तकनीकीअनुभाग / In- charge, Tech. Section)

सेवा में / To

**All the Head of Offices of BSI – For wide circulation amongst the scientists/officials under their jurisdiction.**