



भारत सरकार
GOVERNMENT OF INDIA
पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय
MINISTRY OF ENVIRONMENT, FOREST & CLIMATE
CHANGE

भारतीय वनस्पति सर्वेक्षण / BOTANICAL SURVEY OF INDIA
सी.जी.ओ. कॉम्प्लेक्स / CGO COMPLEX
तृतीय एम. एस. ओ. भवन / 3RD MSO BUILDING
पाँचवाँ और छठा तल / 5TH & 6TH FLOOR
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फाइल संख्या/File No. BSI-294/3/2024-Tech./2477

दिनांक /Date: 9th February, 2024

OFFICE MEMORANDUM

Subject: Guidelines for seeking permission/NOC for enrolment in Ph.D. Programme.

Attention is invited for seeking permission/NOC for enrolment in Ph.D. programme by the Scientists/ Officials of BSI in different Universities/Institutions, the following guidelines are to be strictly followed by the applicants, while sending their application to this Directorate.

- 1. Name of the project/Title of the thesis:** The name of the project should clearly be mentioned on which the research work to be carried out.
- 2. Guidelines of the university:** Guidelines of the concerned university should be enclosed alongwith the application and the applicant should fulfil all criteria laid down by the university for the said purpose. The applicant is encouraged to apply in the University where BSI has a MoU for research work/collaborations or declared as a sister institute.
- 3. Permission for appearing at the RET exam of the said university:** Applicant should apply for permission to this Directorate at least one month before the closing date of the RET application form or any entrance exam of the said university.
- 4. Result of the RET exam of the said university:** After qualifying the RET/entrance exam, the applicant should inform about the same to this Directorate alongwith the copy of the said result for further permission in this regard.
- 5. Name of the Supervisor:** The names of the Supervisor or Co-supervisor to be mentioned under whom the said research work to be carried out. One supervisor/co-supervisor should be from BSI.
- 6. Recognition of Supervisors:** The Supervisor/Co-supervisor of BSI under whose the applicant wants to pursue himself/herself for the said course should be recognised by the university concerned. A self-declaration in this regard from the scientist of BSI.

7. **Consent letter from the Supervisors:** A NOC from both the supervisors to be submitted alongwith the application.
8. **Course work exemption certificate from the Head of the Department (HoD):** The applicant must obtain the course work exemption certificate from the Head of the Department (HoD) of the university concerned clearly mentioning that course work is to be carried out in the respective BSI centre and no need to attend the regular classes of the said university for the same. No special leave will be allowed for the purpose of the Course work. Therefore, applicants are encouraged to enrol with the university whom BSI has an MoU.
9. **Completion of Probation period:** The applicant has to complete his/her Probation period before applying for Ph. D. registration.
10. **Leave:** The applicant has to take his/her own leave for any course works related to his/her Ph.D. work in accordance with University / UGC guidelines. No Special leave will be granted for the said purpose.

This issues with the approval of the Director, Botanical Survey of India.

(Handwritten signature)
2/2/2024

एस. एस. दाश / S. S. Dash)

वैज्ञानिकएफ/ Scientist 'F'

(प्रभारी, तकनीकीअनुभाग / In- charge, Tech. Section)

सेवा में / To

All the Head of Offices of BSI – For wide circulation amongst the scientists/officials under their jurisdiction.