

No.: CNH/2/2b/ roster duty (COVID-19)/ 2020 /217

Date: 26.08.2020

ORDER

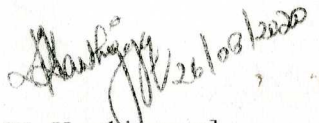
In accordance with D/BSI O.M. no. BSI-36/1/2018-Adm. dated 22/07/2020, the roster duty of officers and staff in the Central National Herbarium, Botanical Survey of India, Howrah is prepared and the following officers/ staff are instructed to attend the office on the days mentioned against their names with immediate effect until further order.

Hall no. 1			
Sl. no.	Name & designation	Allotted roster duty	Remarks, if any
1	Shri Probal Baske, Botanist & DDO	1 st week (Mon, Wed, Fri); 2 nd week (Tue, Thu); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	Being DDO he is Instructed to attend office as and when required (apart from these mentioned days)
2	Dr. Shyam Biswa, Bot. Asst.	1 st week (Tue, Thu); 2 nd week (Mon, Wed, Fri); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
3	Shri Tapas Mondal, Fieldman	1 st week (Mon, Wed, Fri); 2 nd week (Tue, Thu); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
4	Shri Amar Mondal, Photographer	1 st week (Tue, Thu); 2 nd week (Mon, Wed, Fri); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
5	Shri M.S. Nayak, Fieldman	1 st week (Mon, Wed, Fri); 2 nd week (Tue, Thu); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
Hall no. 2			
1	Smt. Anjana Sardar, Botanist	1 st week (Mon, Wed, Fri); 2 nd week (Tue, Thu); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
2	Shri P.P. Ghoshal, Botanist	1 st week (Tue, Thu); 2 nd week (Mon, Wed, Fri); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
3	Dr. Vijay Mastakar, Bot. Asst.	1 st week (Mon, Wed, Fri); 2 nd week (Tue, Thu); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	Temporarily working at CNH as per instruction of the Director, BSI
4	Shri Ranjit Patra, Pres. Asst.	1 st week (Tue, Thu); 2 nd week (Mon, Wed, Fri); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	

Hall no. 3 and DH			
1	Dr. Anand Kumar, Botanist	1 st week (Mon, Wed, Fri); 2 nd week (Tue, Thu); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
2	Dr. Anant Kumar, Bot. Asst.	1 st week (Mon, Wed, Fri); 2 nd week (Tue, Thu); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
3	Shri Ashok Talukdar, Fieldman	1 st week (Tue, Thu); 2 nd week (Mon, Wed, Fri); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
4	Shri Robin Bhattacharya, MTS	1 st week (Mon, Wed, Fri); 2 nd week (Tue, Thu); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
Hall no. 4			
1	Shri Saurabh Sachan, Bot. Asst.	1 st week (Mon, Wed, Fri); 2 nd week (Tue, Thu); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
2	Dr. Gopal Krishna, Bot. Asst.	1 st week (Tue, Thu); 2 nd week (Mon, Wed, Fri); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
3	Shri T.K. Baidya, MTS	1 st week (Mon, Wed, Fri); 2 nd week (Tue, Thu); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
Hall no. 5 (including Cryptogamic section)			
1	Dr. Mahua Pal, Botanist	1 st week (Mon, Wed, Fri); 2 nd week (Tue, Thu); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
2	Smt. Sova Rudra, Botanist	1 st week (Mon, Wed, Fri); 2 nd week (Tue, Thu); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
3	Shri Dineshwar Sah, Artist	1 st week (Tue, Thu); 2 nd week (Mon, Wed, Fri); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
4	Shri Dipankar Majumdar, Pres. Asst.	1 st week (Tue, Thu); 2 nd week (Mon, Wed, Fri); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
CNH Office			
1.	Shri Ananta Das Mahapatra, O.Suptd.	1 st week (Mon, Wed, Fri); 2 nd week (Tue, Thu); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
2.	Shri Haider Ali Khan, O.Suptd./Caretaker of CNH building.	1 st week (Tue, Thu); 2 nd week (Mon, Wed, Fri); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	Being Caretaker he is instructed to attend office as and when required (apart from these mentioned days)

3.	Shri Binayak Roy, UDC	1 st week (Mon, Wed, Fri); 2 nd week (Tue, Thu); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
4.	Shri Subrata Rudra, UDC(HQ)	1 st week (Tue, Thu); 2 nd week (Mon, Wed, Fri); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
5.	Shri Dilip Kr. Sarder, UDC(HQ)	1 st week (Mon, Wed, Fri); 2 nd week (Tue, Thu); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
6.	Shri Prabir Kr. Dutta, LDC	1 st week (Tue, Thu); 2 nd week (Mon, Wed, Fri); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
7.	Shri Kaushik Payra, LDC	1 st week (Mon, Wed, Fri); 2 nd week (Tue, Thu); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
8.	Shri Niraj Kr. Yadav, LDC(Hindi Typist)	1 st week (Tue, Thu); 2 nd week (Mon, Wed, Fri); 3 rd , 4 th & 5 th week as per allotted duty in 1 st & 2 nd week	
9.	Shri Bhoopendra Kumar, Stenographer	He will attend office as and when required as per DoPT OM. No.11013/9/2014-Estt.A.III dated 19th.May, 2020	Differently abled (PH)
10.	Shri Sohan Mallick, MTS (Safaiwala)	He will attend office on all working days	Essential Service

N.B.- AS PER D/BSI MEMORANDUM NO. BSI-36/1/2018-ADM. DATED 22/07/2020 ALL OFFICERS OF THE LEVEL OF UNDER SECRETARY (IN BSI SCIENTIST-C) AND ABOVE, SHALL ATTEND OFFICE ON ALL WORKING DAYS. SECURITY AND HOUSEKEEPING STAFF (ESSENTIAL SERVICES) SHALL ATTEND OFFICE ON ALL DAYS AS PER THEIR SCHEDULED DUTY.


 [K. Karthikeyan]
 Scientist E & HoO-in-charge