ORDER

In supersession of earlier office order of No. BSI-37/01/2012-Adm. dated 12th November, 2018 Dr. S. S. Dash, Scientist-E, Headquarter, BSI, is appointed as Grievance Officer of the Botanical Survey of India with immediate effect.

All communication addressed to the Grievance Officer will be dealt by the Administrative Section.

All Heads of Offices and Scientist-In-Charge of Headquarter, BSI have to furnish information/documents/files etc. to the Grievance Officer as and when asked for in view of proper examination and disposal of the Grievance case(s).

It is responsibility of the Grievance Officer to suggest the way out or guidance to the administration to dispose off all the cases within the provisions of available rules at the earliest with the approval of the Director, Botanical Survey of India, whenever is necessary. He will meet the staff as well as public, if necessary to sort out their Grievances.

This issues with the approval of the Director, Botanical Survey of India, Kolkata.

( O. N. Maurya)
Scientist-C & Head of Office

Distribution:
1. Dr. S. S. Dash, Scientist-E, Hqrs., BSI, Kolkata.
2. Sri Abhijit Roy, Under Secretary, (CS-II Division) MoEF&CC, Indira Paryavaran Bhawan, Jor Bagh Road, Aliganj, New Delhi-3.
3. All Heads of Offices, of Regional Centre, BSI.
4. All units and Scientist In-Charge, Hqrs., BSI, Howrah/Kolkata.
5. P.A. to Director, BSI, Kolkata.
6. Notice Board.
7. Order Book.